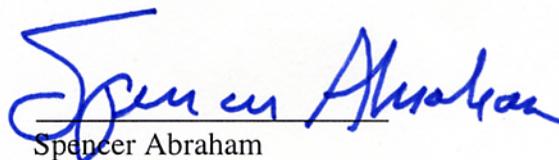


## Departmental Procedures

The Conference Report accompanying the Energy and Water Development Appropriations Act for Fiscal Year 2002 (H.R. 4733) directs the Secretary of Energy to include in the annual report to Congress for all Laboratory Directed Research and Development (LDRD) activities the affirmation included below. In response to and as support for the annual affirmation, the Department revised its procedures for handling LDRD program charges on other Federal agency funded Work for Others projects in fiscal year 2002. These procedures changed the Work for Others process to ensure proper notification of other Federal agencies as to the LDRD charges prior to funding work at the laboratory. Specifically, each new and/or revised Work for Others proposal provided to a Federal agency must indicate the amount of LDRD charges that will be collected. Furthermore, the proposal notifies the sponsor that, by providing funding, the agency is acknowledging LDRD activities are beneficial to their organization and consistent with appropriation acts providing funds to that agency. Subsequently, each Work for Others funding acceptance document also includes the LDRD estimate acknowledgement.

### Secretarial Affirmation

**All LDRD activities derived from funds of other Federal agencies have been conducted in a manner that supports science and technology development that benefits the programs of the sponsoring agencies and is consistent with the appropriations acts that provided funds to those agencies.**



Spencer Abraham

December 16, 2004

Date