

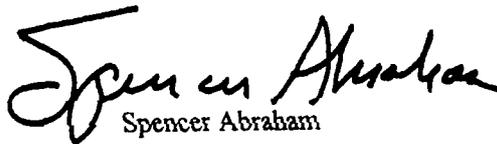


The Secretary of Energy
Washington, DC 20585

January 28, 2004

Secretarial Affirmation

The Conference Report accompanying the Energy and Water Development Appropriations Act for Fiscal Year 2002 (H.R. 4733) directs the Secretary of Energy to include in the annual report to Congress for all Laboratory Directed Research and Development (LDRD) activities an affirmation that all LDRD activities derived from funds of other Federal agencies have been conducted in a manner that supports science and technology development that benefits the programs of the sponsoring agencies and is consistent with the appropriations acts that provided funds to those agencies. In response, the Department initiated revised procedures for LDRD program charges on other Federal agency funded Work for Others projects for fiscal years 2002 and beyond. These procedures changed the Work for Others process to ensure proper notification of other Federal agencies as to the LDRD charges prior to funding work at the laboratory. Specifically, each new and/or revised Work for Others proposal provided to a Federal agency must indicate the amount of LDRD charges that will be collected. Furthermore, the proposal notifies the sponsor that, by providing funding, the agency is acknowledging LDRD activities are beneficial to their organization and consistent with appropriation acts providing funds to that agency. Subsequently, each Work for Others funding acceptance document also includes the LDRD estimate acknowledgement. In addition, the Department of Energy Field Chief Financial Officers ensure all policies and procedures are complied with at each LDRD site by means of an annual certification. This document provides my annual affirmation based on the procedures described above.


Spencer Abraham