



Department of Energy
Washington, DC 20585

June 4, 2008

MEMORANDUM FOR DISTRIBUTION

FROM: WENDY L. MILLER, DIRECTOR
ENERGY FINANCE AND ACCOUNTING SERVICE CENTER

SUBJECT: Call for FY 2009 Budget and Reporting Classification Codes

This memorandum represents the call for the FY 2009 Budget and Reporting (B&R) Classification Codes. After program office changes to the B&R codes are approved in the Budget and Reporting Code System (BARC), the Energy Finance and Accounting Service Center will make corresponding changes in the Standard Accounting and Reporting System (STARS) and will assign corresponding STARS program values to new B&Rs.

Please compare your FY 2008 B&R structure to the FY 2009 President's Budget structure and determine if you need to make changes for FY 2009. A new Master file to be used for FY 2009 changes has been added to BARC. Be sure to enter FY 2009 changes into the FY 2009 BARC database. Changes that are applicable to both FY 2008 and FY 2009 must be entered using the FY 2008 database, which can accept changes to both databases simultaneously.

The BARC system can be accessed on the web at:

<https://hqgtweb01.doe.gov/barc/Logon.asp>

All B&R code changes for FY 2009 should be entered in BARC by July 3, 2008. If you have any questions concerning the use of the BARC system, please contact Donald Martus at Donald.Martus@hq.doe.gov (301-903-5270) or Jim Schanck at Jim.Schanck@hq.doe.gov (301-903-5013).

Below is additional guidance regarding the establishment and maintenance of B&R codes:

Limited Recast Capability in STARS: In accordance with the recasts policy memorandum issued on March 29, 2005, by the Chief Financial Officer, realignment of *uncosted balances* is strictly limited to changes at the appropriation account level, including appropriation transfers. Every effort should be taken to limit the number of such changes and to mitigate the impact on STARS when such changes are unavoidable. (Reminder: B&R recasts are not automatically executed in STARS upon approval of a BARC recast. It requires a significant amount of manual entries and extensive coordination with multiple offices and systems to implement a recast in STARS.)

Contact: Shirley.Barker@hq.doe.gov (301-903-3632)



“BARC only” B&R Recasts – Reallocating *unobligated carryover* balances from one program, organization, or appropriation account to another may be accomplished through the Approved Funding Program (AFP) within the Funds Distribution System (FDS), when necessary. Such recast activity is not supported by STARS and, therefore, realignment of unobligated balances, when deemed necessary, will be accomplished through coordination of approved recasts in BARC, Congressional language and with the Funds Distribution and Control Team via the AFP/FDS .

Contacts: BARC – Donald.Martus@hq.doe.gov (301-903-5270)
FDS/Unobligated carryover balances – Janice.Stull@hq.doe.gov
(301-903-1603)

Construction Projects - For each line item construction project, a single parent program value will be established as the control in STARS using a combination of B&R code and project number. Subprojects will be designated as child program values within the parent program control. Program Offices should use only the highest B&R levels needed and eliminate unnecessary levels of construction B&R codes. For example, use 39DP09 rather than 39DP0901, 39DP0902, etc. Program Offices should provide a list of anticipated project and subproject numbers along with the associated B&R codes to Donald Martus (BARC) and Janice Stull (FDS) by July 3, 2008. If additional subprojects are established later in the fiscal year, the Program Office should notify both Donald Martus and Janice Stull so that child program values can be added to STARS and the subproject number can be added to FDS.

In order to ensure consistency between STARS and FDS, Approved Funding Program (AFP) data must be entered with the same B&R and project number combination as reflected in the STARS program values. Otherwise, when data is reported via IDW, some AFP data will be missing.

Contacts: BARC – Donald.Martus@hq.doe.gov (301-903-5270)
FDS – Janice.Stull@hq.doe.gov (301-903-1603)

cc:

M. Anderson, IN-30
P. Baker, PA-3
S. Barber, NA-622
V. Barden, SC-45.1
S. Barker, CF-11
R. Barnes, RW-13
P. Blom, NA-133
H. Borgstrom, CF-60
M. Bradley, OE-1.1
P. Breed, CF-31
J. Delair, CF-11
H. Doung, CF-1.3
S. Durbin, EI-20
K. Foley, NA-62
P. Fry, CF-40
D. Gezelle, NA-622
B. Giampietro, CF-32
L. Gasperow, HS-1.2
L. Gurganus, CF-11
S. Hane, CF-10
S. Harlow, NE-42
R. Harris, CC
C. Hart, CF-12
T. Heavey
P. Holman, NE-42
M. Hudgins, RW-13
L. A. Johnson, IG-11
C. Karis, IM-12
D. Kennedy, CF-12
K. Klausling, SC-41
B. Knutsen, CF-40
J. Koval, CF-40
R. Loyd, CF-12
D. Martus, CF-11
T. Mathews, HC-24
A. Meacham, EE-3B
M. Mobley, NE-41
S. Monahan, NE-41
M. Morgan, SNR
M. Moser, CF-12
A. Moss, CF-30
L. Moxley, IM-12
T. Mudd, EM-31
J. Odegard, CF-12
R. Osik, EM-31

B. Pafe, FE-3
Y. Pajot, MA-60.1
P. Pegnato, CF-50
R. Perrin, SC- 41
T. Ramsey, PI-10
C. Rheaume, EM-31
B. Robinson, CF-12
L. Rosencrantz, EM-31
C. Roy, FE-3
T. Ryder, OE-1
J. Schanck, CF-11
K. Schanck, CF-11
C. Sherry, PNR
C. Short, EE-3B
G. Smith, CF-12
W. Steigerwald, FE-3
J. Stull, CF-32
R. Szatmary, Jr., RW-13
D. Thornton, EI-20
R. Updegrove, HS-1.21
A. Wallace, PA-3
A. Watkins, PA-3
C. Williams, RW-13
J. Wolfe, SC- 41

Distribution:

K.G. Adams, MA-1.1
D. Allen, SC- 41
M. Allen, NA-622
N. Beall, NE-42
D. Bullington, GC-90
N. Burnette, EI-20
N. Cole, EE-3B
A. Conrad, SC-41
P. Crampton, HS-1.21
J. Crogan, NA-622
J. Crupi, EE-3B
J. Csordas, HS-1.21
S. Davis, FERC
S. Deters, HC-1.5
M. Dillon, MA-1.1
G. Dovers, IG-11
K. Downer, FE-44
P. Ehrle, FE-44
R. Emond, CF-60
A. Estep, CI-3
D. Friis, HS-1.21
L. Gilbert, SC-41
T. Hagans, RW-13
K. Hendershot, EI-20
D. Herman, HS-1.21
K. Humphreys, EE-3B
D. James, HS-1.21
G. Kabat, EI-20
J. Kellogg, CF-60
M. Kennedy, LM-10
K. Klein, CF-12
T. Kos, NA-623
C. Leonard, IM-12
A. Maddox, EM-31
K. McCulloch, HS-82
M. McKnight, NE-42
M. Mescher, LM-10
S. Minnick, NA-62
D. Miss, NE-42
L. Morrow-Perkins, PI-10
M. Nicholson, FE-3
E. Nicoll, CI-1
N. Onley, NA-622
M. Osinski, SC-41

A. Petzold, NR
J. Phillips, RW-13
M. Rodrigue, OE-1.1
S. Pomeroy, IN-30
S. Rush, PI-10
J. Shea, ED-2
K. Shriver, SC-41
C. Smith, NA-622
D. Smith, EE-3B
P. Spencer, HG-5
K. S. Summers, SC-41
L. Sutton, EE-3B
S. Traynham, EE-3B
P. Trottier, OE-1.1
D. Voigt, NE-42
C. Walter, EM-31
A. Warnick, IM-12
C. Williams, NA-622
T. Williams-Edwards, EE-3B
S. Wormhoudt, SPRO
L. Yost, SC-41